

# PRADIP DOMADIA

COMPANY SECRETARIES

Vaishnawi Apartment  
33A Kalidas Patitundi Lane,  
Kolkata - 700 026  
(M) 98302 30035  
(E) domp\_52@yahoo.co.in

To,  
M/s. Hindusthan Tea & Trading Co Ltd  
5, JBS Halden Avenue, Silver Arcade  
Kolkata – 700 105

Dear Sirs/Madam,

I have examined the relevant books, registers, forms, documents and papers produced before us by Hindusthan Tea & Trading Co Ltd ('the Company') in respect of Reconciliation of Share Capital Audit as per Regulation 76 of the Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018. To the best of our knowledge and according to the information and explanations given to me and as shown by the records examined by me, I certify the following:

## RECONCILIATION OF SHARE CAPITAL AUDIT REPORT

1	For Quarter Ended	31.12.2019	
2	ISIN	NA	
3	Face Value	Rs. 10/-	
4	Name of the Company	HINDUSTHAN TEA & TRADING CO LTD	
5	Registered Office Address	5, JBS HALDEN AVENUE, SILVER ARCADE, KOLKATA- 700 105	
6	Correspondence Address	5, JBS HALDEN AVENUE, SILVER ARCADE, KOLKATA- 700 105	
7	Telephone & Fax Nos.	TEL - 033-22517051	
8	Email address	as2909@rediffmail.com	
9	Names of the Stock Exchanges where the company's securities are listed :	THE CALCUTTA STOCK EXCHANGE LIMITED	
		Number of shares	% of Total Issued Capital
10	Issued Capital	245000	100.00
11	Listed Capital (Exchange-wise) (as per company records) Calcutta Stock Exchange	245000	100.00



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12	Held in dematerialised form in CDSL		0		0		
13	Held in dematerialised form in NSDL		0		0		
14	Physical		245000		100.00		
15	Total No.of shares (12+13+14)		245000		100.00		
16	Reasons for difference if any, between (10&11) , (10&15) , (11&15) :	N.A.					
17	Certifying the details of changes in share capital during the quarter under consideration as per Table below :						
	Particulars***	No.of shares	Applied / Not Applied for listing	Listed on Stock Exchanges (Specify Names)	whether intimated to CDSL	whether intimated to NSDL	In-prin. appr. pending for SE (Specify Names)
	No change						
	*** Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction, Forfeiture, Any other (to specify).						
18	Register of Members is updated (Yes / No )	YES					
	If not, updated up to which date	N.A.					
19	Reference of previous quarter with regards to excess dematerialised shares, if any.	NIL					
20	Has the company resolved the matter mentioned in point no.19 above in the current quarter? If not, reason why?	N.A.					
21	Mentioned the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay :						
	Total No. of demat requests	No. of requests	No. of shares	Reasons for delay			
	Confirmed after 21 Days	NIL	N.A.	N.A.			
	Pending for more than 21 days	NIL	N.A.	N.A.			
22	Name, Telephone & Fax No. of the Compliance Officer of the Co.	MS. PRIYANKA MOHTA, COMPANY SECRETARY TELE-FAX – 033 22517051					



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23	Name, Address, Tel. & Fax No., Regn. no. of the Auditor	PRADIP DOMADIA 33A, KALIDAS PATITUNDI LANE, KOLKATA – 700026, (M) 9830230035, C.P. NO. -3867; MEM. NO.- 3806
24	Appointment of common agency for share registry work if yes (name & address)	N.A. (The Company has in-house share department)
25	Any other detail that the auditor may like to provide. (e.g. BIFR company, delisting from SE, company changed its name etc.)	NIL

Place: Kolkata  
Date: 8<sup>th</sup> January, 2020



*Pradip Domadia*

Pradip Domadia  
Company Secretaries  
Mem. No.: 3806; C.P.: 3867  
UDIN: F003806B000024618